

UNIVERSITY OF NEW ORLEANS

Student Organization Registration Form Fall 2008-Spring 2009

NAME OF ORGANIZATION _____

Check One: _____ Re-Registering Organization _____ New Organization

Officer Elections Held (Please circle one) Fall Spring **Election Month(s):** _____

Organizational Email Address: _____

Organization Website Address: http://www._____

Type of Organization

_____ Professional _____ Special Interest _____ Social _____ Service

_____ Religious _____ Honorary _____ Political _____ Greek

Scope of Organization

_____ Local _____ National _____ International

Membership Open to: _____ Student _____ Faculty/Staff _____ Community _____ Invited to join
(Honors, Greek, etc.)

If your organization requires an invitation to join, what are the requirements?

Purpose of Organization

Day, Time, Place of Organization Meetings

Office Use Only

Received by: _____	Approved _____	Declined _____
Date: _____	_____	
Constitution on file: Yes No	Signature	

Release Form - Fall 2008 / Spring 2009

PRESIDENT

As President of _____, I understand that this organization may not act on behalf of UNO. Officers of this organization acknowledge they do not represent the institution in an official capacity and agree to abide by all university rules and regulations, and are not subject to day-to-day direction by the administration. Additionally, the Louisiana State Office of Risk Management does not routinely consider student organizations as an entity of the State of Louisiana or of the University of New Orleans. The fact that UNO requires a registration process does not alter this position. By virtue of a student accepting a position of leadership in this organization, the student understands that there is an assumption of responsibility and possible liability for the organization. My signature verifies that I understand and agree to the preceding statements and will so inform other student officers.

President's Full Name: _____

President's Local Address: _____

President's Cell Phone: _____ President's Email: _____

President's Signature: _____ Date: _____

CAMPUS ADVISOR

Faculty/Staff advisors assume the responsibility for keeping informed about the activities of the organization, for attending meetings, and for advising the officers and members on University policies and procedures as well as budgetary matters. An advisor's signature is required on all forms for activities.

I, _____, agree to be the advisor for _____.
(Print name - Primary Advisor)

Primary Advisor's Signature Date

Primary Advisor Phone Number: _____ UNO Email: _____@uno.edu

Secondary Advisor: _____ Phone Number: _____

Secondary Advisor Email Address: _____

CONTACT PERSON

As a member of _____, I permit the Office of Student Involvement & Leadership to release my phone number to individuals requesting information about this organization.

Contact Person's Name: _____

Contact Person's Phone Number: _____ Contact Person's Email: _____

Signature: _____ Date: _____

Officer Form - Fall 2008 / Spring 2009

Organization Officer Eligibility Requirements:

- A. Students must be enrolled as full time students,
- B. Students must be in good standing with the University, have at least a 2.0 cumulative GPA, and not be on University disciplinary probation or scholastic probation,
- C. Students must meet all other reasonable academic standards established by the student organization and included in the organization’s constitution and/or bylaws.

Organization Name: _____

(Note: Please print all officers in the table below. Eligibility requirements will be verified by the Office of Student Involvement & Leadership. Student ID numbers are required. The organization will be contacted if someone is ineligible to serve.)

Officers Full Name	Position	UNO Student ID Number
1	President	
2	Vice-President	
3		
4		
5		
6		
7		
8		
9		
10.		

Organization Roster Form - Fall 2008 / Spring 2009

Please print or type the names of the organization members in alphabetical order.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____

(USE BACK IF NECESSARY)